

## Important dates & timings



**December 13th** – ACG Office Christmas party. Customers are advised to send invoices before 12pm

**December 24th** – Christmas Eve. Customers are advised to send invoices before 12pm

**December 25th – 26th** – Christmas Day & Boxing Day. Business is closed

**December 27th** – Business open as usual, telephone lines opening at 10am

**December 30th** – Business open as usual, telephone lines opening at 9am

**December 31st** – New Year's Eve. Customers are advised to send invoices before 12pm

**January 1st** – New Year's Day. Business is closed

**January 2nd** – Business back to normal operations

